



**Indira Gandhi Delhi Technical University for Women
Kashmere Gate, Delhi-110006
(Examination Division)**

Ref. No. 03(51)0/2020-IGDTUW-EXAM/09

Dated : 21/07/2020

CIRCULAR-NO.- 04 /2020/EXAM

Subject: Declaration of Audit Papers by students graduating in 2020

The result of the End-Semester Examination May-2020 has been declared on **20th July, 2020**. Students who have earned the minimum number of credits are eligible for the award of degree. All such students who have earned the minimum credits for award of degree but could not clear all the papers and not willing to appear for the re-appear examination may submit the request to the Examination Division in the enclosed application form to consider the subjects with zero credits as Audit Papers for initiating the process for award of degree (Provisional Degree, Consolidated Statement of marks).

The request to consider the paper as Audit Paper as mentioned above in the enclosed format must be submitted in the Examination Division on or before **31st, July, 2020**.

-s/d-

Dr. Sanjib K Sahu
Dy. Controller of Examination

Copy for kind information to:

- (i) Dean (Academics)
- (ii) Dean (Examination Affairs)
- (iii) All HoDs (CSE/ECE/IT/MAE/Arch & Planning)
- (iv) Dy. Dean (R&C)/ Dy. Dean (Student Welfare)
- (v) M. Tech (Part-Time) Coordinator /Additional Coordinator
- (vi) PS to Vice-Chancellor-IGDTUW
- (vii) PA to Registrar
- (viii) System Analyst with a request to upload on the University website.
- (ix) Guard File

Encl: Form for Declaration of Audit Papers for Graduation Students



Indira Gandhi Delhi Technical University for Women
Kashmere Gate, Delhi-110006
(Examination Division)

Form for Declaration of Audit Papers for Graduation Students

Dated:-...../...../.....

Enrollment No. : _____
Name of Student : _____
Programme : _____
Year of Graduation : _____

Minimum Credits: _____

Maximum Credits: _____

To,

The Dean of Examination
IGDTUW,
Kashmere Gate,
Delhi-110006

Sir,

I hereby solemnly state that I have earned _____ Credits which are equal to or greater than the minimum number of credits prescribed for being eligible for the award of _____ degree. I have appeared for my last End-Term Examination conducted by the University in _____ (Month/Year). I have not been successful in earning maximum number of credits assigned and have consciously decided not to appear for the papers in which I have not been able to earn credits. The details which are as under:-

Sl. No.	Paper Code	Paper Title	Core/Elective	Credits	Credits earned
1					
2					
3					
4					

I therefore request you to kindly issued my consolidated Mark Sheet & Provisional Certificate/ Original Degree taking into consideration the result declared up to _____.

Yours sincerely

Signature of Applicant

E-mail id: _____

Phone No. : _____

Forward by Dean/HoD of the Branch
With Signature Seal and Date